



**CITY OF SPARKS, NV  
COMMUNITY  
SERVICES  
DEPARTMENT**

**To:** Mayor and City Council

**From:** Marilie Smith, Administrative Secretary

**Subject:** Report of Capital Improvements Advisory Committee Action

**Date:** July 26, 2019

**RE:** Review, Discussion, and Possible Recommendation of Approval of Filing with the City Council a Report on the Progress of Carrying Out the Regional Road Impact Fee Capital Improvement Plan **5<sup>th</sup> Edition**.

City Engineer Jon Ericson and RTC Engineering Manager Julie Masterpool presented this agenda item at the Capital Improvements Advisory Committee meeting on July 18, 2019.

Ms. Masterpool presented a Powerpoint presentation reviewing the status of the Capital Improvements Plan projects under the 5<sup>th</sup> Edition RRIF. Ms. Masterpool shared that a review of projects is required annually per the Nevada Revised Statutes. Ms. Masterpool also identified that because this is a 10-year plan not all projects are complete.

There was no further discussion.

**MOTION:** Commissioner Read moved to file with the City Council a report on the progress of carrying out the Regional Road Impact Fee Capital Improvement Plan as outlined in the staff report.

**SECOND:** Commissioner VanderWell.

**AYES:** Commissioners Carey, Read, Blaco, Brock, Petersen and VanderWell.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Commissioner Fewins.

Motion passed.



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**To:** Mayor and City Council

**From:** Marilie Smith, Administrative Secretary

**Subject:** Report of Capital Improvements Advisory Committee Action

**Date:** July 26, 2019

**RE:** Review, Discussion, and Possible Recommendation of Approval to the Sparks City Council of the land use assumptions, proposed Capital Improvements Plan, Associated Fees, and updates to the Regional Road Impact Fee **6th Edition** General Administrative Manual.

City Engineer Jon Ericson and RTC Senior Engineer Julie Masterpool presented this agenda item at the Capital Improvements Advisory Committee meeting on July 18, 2019.

Ms. Masterpool presented a Powerpoint presentation entitled Regional Road Impact Fee Program 6<sup>th</sup> Edition. Ms. Masterpool began her presentation with an overview of the Regional Road Impact Fee Program and Development. Ms. Masterpool identified and briefly discussed the key elements of the Regional Road Impact Fee 6<sup>th</sup> Edition. They are as follows:

- Land Use Assumptions
- Capital Improvements Plan
- Recommended RRIF Fees
- General Administrative Manual Updates

Commissioners asked for clarification on funding for public parks, developer notification of increased fees and the RTC Travel Demand Model.

There was no further discussion.

**MOTION:** Commissioner Read moved to forward a recommendation of approval to City Council for the land use assumptions, proposed Capital Improvements Plan, Associated Fees, and updates to the Regional Road Impact Fee 6<sup>th</sup> Edition General Administrative Manual.

**SECOND:** Commissioner Brock.

**AYES:** Commissioners Carey, Read, Blaco, Brock, Petersen and VanderWell.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Commissioner Fewins.

Motion passed.